



Rewa Engineering College, Rewa

University Road, Anantpur, Rewa - 486002
Tel. No. 07662 - 233478, Email: prinrec.rwa@mp.gov.in

ADVT No.: RECR/TEQIP-III/EOI/2018-19/444

Rewa Dated: 06.02.2019

EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF VENDORS FOR SUPPLY OF "GOODS & SERVICES"

REC Rewa invites expressions of interest for empanelment of Vendors for supplying any (one or more) of the following categories of items:

Code No.	Category	Particular / Name Of Item	Manufacturer(M) Authorized Agent(A) Retail Supplier (R) Service Provider(S)
1	Furniture	Office Furniture: Seating and Storage Solutions. Customized Furniture for Class room, Laboratory, Hostel, Dining, Library furniture:.	
2	Display Items	Television, Projector, Display Boards, Screen, Classroom Interactive boards etc.	
3	Computer	Computers, Workstations, Servers, Databank, Laptop, Peripherals such as UPS, Accessories except Output devices	
4	Output Devices	Printer, Fax machine, Copier, Scanner etc.	
5	Laboratory and Scientific Equipment	Laboratory Equipment and Instruments for Civil Engg., Mech Engg., Electronics Engg, Electrical Engg., Physics and Chemistry Labs	
6	Surveillance and Access Control System	Camera(Still, CC, Video etc.), Card Reader, RFID detection, Biometric equipment etc. with all accessories and fixtures etc.	
7	Safety and Fire Fighting equipment	Laboratory/Workshop floor Safety(Ear, Eye gears, Body suits, Safety Shoes) items, Residential and Office safety items, Firefighting Equipment's(Hand held devices, Extinguishers, Hydrants, Dousers and accessories etc.	

8	Electrical installations & Accessories	Lamps & lighting Fixture, Decorative Lamps, meter , Distribution Board , LED Lights, Plug, Switch, Wire/ Cable, Electric Fitting/ Accessories etc. Fan (Ceiling/Table/Wall)	
9	Services	<i>i. Catering and Tent Services</i> <i>ii. Event Management Services: Stage, Audio-Visual etc.</i> <i>iii. Taxi / Transport Services</i> <i>iv. Annual Maintenance Services for Computers</i> <i>v. Annual Maintenance Services for Air Conditioners</i> <i>vi. Annual Maintenance Services for LAN/Network Equipment</i> <i>vii. Security Services</i> <i>viii. Cleaning Services</i>	

Interested vendors/Service Providers may submit their expressions of interest in the Proforma attached at Annexure-I, along with the following supporting documents in an envelope super scribed "**Expression of Interest for Empanelment of Vendors for supplying (Category)**".

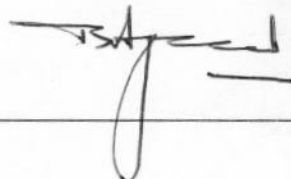
ELIGIBILITY CONDITIONS:

Please submit the below mentioned documents:

1. Copies of Registration Certificate of GST.
2. PAN Card of the firm.
3. Registration Certificates with DGS&D/NCCF/GEM.
4. List of products along with specifications, make and model. The products should be from reputed manufacturers having minimum annual turnover of 200 Crore or more and preferably having NABL certified testing and calibration facility. [applicable for category code no. 5]
5. Current dealership agreement from Principal/Manufacturer along with SSI/NSIC certificate
6. Audited Statement of Accounts for the last three financial years.
7. Affidavit/ undertaking of not being blacklisted by any Govt. Agency/ department.
8. List of clients presently being served, should preferably be institutes of national importance (**IITS/ NITs/IIITs**), separately in the last three years with contact name & address with mobile no. [applicable for category code no. 5]
9. Bank Details on letter head along with cancelled cheque.
10. Offers should be accompanied by a **DD of 1000/- (non-refundable) in favour of "Principal, Rewa Engineering College, Rewa"** payable at Rewa towards the processing fee.
11. On receipt of the registration form along with the requisite documents as mentioned

TERMS & CONDITIONS:

1. The vendor from the empanelled list winning specific quotation will be responsible for supplying the items in required quality and quantity.
2. The validity of empanelment will be for two years.
3. The decision of REC REWA on both the empanelment and award of specific order shall be final and no queries or appeal for review shall be entertained.
4. REC REWA reserves the right to cancel the panel and a specific job at any time without assigning any reason, whatsoever.
5. REC REWA also reserves the right to restrict the opportunity to bid for a specific supply to a limited number of vendors in the panel.
6. The said registration, only qualifies a particular vendor for consideration for issue of tender papers in case of limited tenders for relevant category only for which vendor is registered /empanelled. However, this will not give any claim to the party for award of work/ purchase order.
7. REC REWA reserves the rights to accept, consider or reject any or all applications without assigning any reasons thereof. The decision of REC REWA, in respect of registration of parties for various categories of work / items shall be final & binding on all concerned registered firms / vendors in the panel of REC REWA.
8. Vendors once empanelled, shall have to promptly reply to all the enquiries, execute orders as per the order terms of REC REWA and keep the Institute informed of new products/ developments / innovative ideas that shall help reduce the cost and improve quality, reliability, etc.
9. Two-part tendering is done where technical screening/clear technical specifications are not available. In such cases vendors will be asked to submit both techno commercial and price bids separately. Price bids of technically accepted bids only will be opened.
10. This document is treated as a valid contract between REC REWA and Vendor, and adherence to all aspects of fair trade practices in executing the purchase orders/ work orders placed by REC REWA from time to time during the registration period.
11. In case of empanelled vendor is found in breach of any terms & condition(s) of REC REWA, at any stage during the course of supply / installation or warranty period, the legal action as per rules/laws, shall be initiated against the vendor and EMD/Security Deposits shall be forfeited by REC REWA, besides debarring and blacklisting the vendor concerned for at least three years, for further dealings with REC REWA.



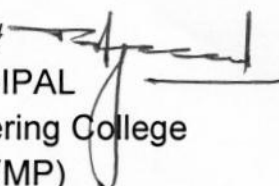
12. The vendor should not assign or sublet the empanelment or any part of it to any other vendor in any form. Failure to do so shall result in termination of empanelment.
13. All registered firms are expected to maintain absolute integrity, follow a decent standard of business ethics and do nothing unbecoming of a registered supplier.
14. In all future correspondence with REC REWA, empanelled vendors are required to quote the Registration No.
15. The REC REWA has all the rights reserved to add / delete / alter any of the items and to amend / add any of the terms and conditions included in the registration granted to firms with effect from any date, without assigning any reason(s) for the same.
16. Incomplete expressions of interest or expressions not in proper format or received after the due date shall not be entertained.
17. Vendors / Firms registered with DGS&D, NSIC, NCCF (for items specified by NCCF), shall be considered for registration/empanelment at REC REWA, on the basis of registration certificate of such agencies along with other certified documents.
18. Service Centers: Service Centre in Rewa as well as in major cities, operational for more than 3 years, may be given. For authorized distributor / OEM centers the vendor shall produce a copy of the valid agreement / undertaking from authorized distributor / OEM. On verification of the information, if at any time the furnished information is found incorrect the registration is liable to be cancelled and the firm may be black listed & the EMD / SD will be forfeited by the Institute.
19. Price Variation Clause: During the validity of the empanelment including the extended period, if the vendor sells any empanelled item to any other department / Organization at a price lower than the price fixed for REC REWA, the vendor must voluntarily pass on the price difference to REC REWA with immediate effect.
20. Indemnity: The selected vendor shall indemnify the REC REWA and user departments against all third party claims of infringement of patent, trademark/copyright or industrial design rights arising from the use of the supplied items and related services or any part thereof. REC REWA/ User department stand indemnified from any claims that the vendor's manpower may opt to have towards the discharge of their duties in the fulfillment of the purchase orders.
21. Termination for Default: Default is said to have occurred i) if the vendor fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by REC REWA. ii) If the vendor fails to perform any other obligation(s) under the empanelment.

22.If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from REC REWA (or takes longer period in spite of what REC REWA may authorize in writing), REC REWA may terminate the empanelment/ purchase order in whole or in part.

23.All disputes in this connection shall be settled in Rewa (Madhya Pradesh) jurisdiction only.

Interested vendors may submit their applications superscribing **"Expressions of Interest for Empanelment of Vendors for supplying (Category)"** to the Principal, Rewa Engineering College, Rewa, University Road, Anantpur, Rewa-486002 latest by **3:30 PM, FEBRUARY 27, 2019 (WEDNESDAY)**. The EOI Documents will be opened on the same day, i.e. FEBRUARY 27, 2019 at 4:00 PM in the presence of vendors who wish to attend.

Last Date & Time of Submission of EOI:	February 27, 2019, 3:30 PM
Date & Time of Opening of EOI :	February 27, 2019, 4:00 PM

Sd/ 
PRINCIPAL
Rewa Engineering College
Rewa(MP)



ANNEXURE-I

REWA ENGINEERING COLLEGE, REWA

Registration of Vendors for Supplying Goods and Services

(Format for Expressions of Interest)

Manufacturer ☐ Authorized Dealer/Agent ☐ Retailer ☐ Service Provider ☐

Firm's Name: _____

Owner's Name: _____

Full Postal Address: _____

_____ City _____ State _____ PIN _____

Email Address: _____ Website Address: _____

Contact Person's Name: _____

Contact No. : _____ Mobile No.: _____

Fax No.: _____ Email id: _____

GST Registration No. : _____

PAN of the firm: _____

Authorization Letter/Dealership Certificate: _____

Current Bank Alc No. : _____

(Statement of last twelve months should be enclosed)

Annual Turnover for last 3 years:

(Audited Statements of Accounts of last three financial Years should be enclosed)

List of the Clients (with Contact person, Mobile/ Tel No, Email) being served during the last three years:

Details of the DD: _____

Signature with Seal: _____

Date: _____

ACCEPTANCE CERTIFICATE

I.....(designation).....,of
(Name of the Company).....

hereby accept the above mentioned Terms & Conditions in toto for
empanelment of Vendors for supplying "-----". My
tender/bid is complete and I submit my firm bid with due validity as
required.

Signature of the authorized person of
the Bidder with Company Seal with
date